Minutes of the Annual Meeting of Cherry Burton Parish Council held on Tuesday 19th May 2015 at the School.

Present:- Parish Councillors Baker, Brown, Dickinson, Jeffery, Peirson, Slingsby, Stanley and Wardale

 2 members of the public.

 ERY Cllr Pollard for part of the meeting.

Clerk - Janet Wardale

05/15/01 Election of Chairman

 Cllr Slingsby was nominated, seconded and unanimously elected

05/15/02 Apologies for absence

 None

05/15/03 Declarations of Interest

 Cllr Baker for the Sportsfield Website.

 Cllr Peirson for Allotments.

05/15/04 Declaration of Acceptance of Office and Expenses forms

 All the Councillors had completed their Declaration of Acceptance of Office Forms and agreed to abide by the ERYC Code of Conduct.

 They were reminded to complete and return their election expenses form, but some had not received them.

 **Resolved** – the clerk to contact ERYC and find out why.

05/15/05 Election of Vice Chairman

 Cllr Peirson was nominated, seconded and unanimously elected.

05/15/06 Register of Member’s Interests

 The completed forms were collected in.

 **Resolved** – the clerk to forward them to ERYC.

05/15/07 Parish Council Committees

 **Resolved** – to appoint committees if they were needed.

05/15/08 Election of 3 representatives to the Sportsfield Management Committee

Cllrs Baker, Wardale and Dickinson were elected.

05/15/09 Election of 2 representatives to the Christmas Lights Committee

Cllrs Slingsby and Jeffery were elected.

05/15/10 Confirmation of Annual Subscriptions

 The annual subscriptions to ERNLLCA and SLCC were confirmed.

05/15/11 Parish Council Policies and Procedures

 A resident had requested a large amount of information to be put on the Parish Council noticeboard, including Councillors addresses, email addresses, phone numbers and photographs.

Although the addresses were in the public domain following the election, the Parish Council policy has usually been to direct any enquiries through the official website address.

The Clerk had contacted ERNLLCA who had advised that this policy was acceptable.

ERNLLCA had highlighted the new Transparency Code for Parish Councils with an average turnover under £25,000 which has just come into force. This requires every Parish Council to have its own website. Funding would be available for this and the delays in funding had meant that the Code could not be enforced just yet.

The Clerk reported that she had emailed the administrator of the current website to update the Parish Council page, but they had not responded.

The resident had also requested to have a Parish Councillor as liaison with him regarding pond issues, now that Cllr Neighbour had left.

**Resolved** – to continue with the current policy of directing enquiries through the Parish Council email address.

To wait until funding is available and then create a Parish Council website.

To put the minutes on the board if space permits.

To respond to resident with the above information and to let him know that, in the interests of transparency, the Parish Council would prefer any discussions about the pond to go through the official channels.

05/15/12 Minutes of the meeting held on 14th April 2015 were agreed and signed as a complete record with the following amendment:-

Cllr Morton was not present and had sent apologies.

05/15/13 New Councillors

The new Councillors were welcomed to the meeting and Cllr Baker suggested that a letter of thanks be sent to Cllrs Cowey, Falkinder, Morton and Neighbour.

**Resolved** – Clerk to write letters.

05/15/14 Vacancy for Councillor

Following the election there was a vacancy which could be filled by co-option.

**Resolved** – to advertise the vacancy with a cut-off date just before the next meeting.

If there were a number of enquiries, to suggest they write a short email outlining why they are interested in joining.

05/15/15 Matters Arising

**Hedge at Bishop Burton Allotment**

An estimate had been received to cut back the hedge around the allotment. There was a discussion about the Parish Council taking over the maintenance of the hedges and the costs involved. Also the possibility of disturbing nesting birds at the moment.

**Resolved** – To do a one-off hedge cutting in autumn.

To allow Cllr Peirson to buy stakes for repairs.

**Local Access Forum**

Cllr Stanley brought up the Trod. Carl Skelton from ERYC had said that there was sufficient width for a TROD but there would not be any funding. She asked if the Parish Council could put pressure on ERYC as the Trod at Swanland was funded.

She also mentioned the footpath alteration from the back of the cul-de-sac on Canada Drive, which was still waiting to be completed by ERYC.

**Resolved** – contact Cllr Pollard to find out why Swanland was funded and the proposed one in Cherry Burton would not be.

To ask her to put pressure on ERYC to complete the paperwork regarding the Canada Drive footpath.

05/15/16 ERYC Matters

1. Highway matters

Mr Ford had emailed again expressing his concerns about the amount and speed of traffic coming through the village.

He had contacted Graeme Stuart MP, who had been in touch with Cllr Parnaby at ERYC. Cllr Parnaby had discussed the possibility of having another speed survey done in the village.

**Resolved** – bring this up with ERYC to see if there has been any progress.

1. Anti-Social Behaviour Statistics

There had been two calls from the village from October to March to the Anti-Social Behaviour Team.

1. Grassroots Grants

Funding was available of up to £500 for community allotments, social groups for older and young people to create empowering opportunities.

1. Youth Volunteers

ERVAS is organising the National Citizen Service in the area and will have young volunteers available to take part in social action projects during August.

Cllr Pollard entered the meeting for a short time.

Attendance by District Councillors

Cllr Pollard was asked if the current system for ERYC attendance would continue, alternating herself and Cllr Birmingham each month. She said that it it would and apologised for no representation or apologies at the APM.

05/15/17 Accounts for payment

 The following payments were agreed:-

 J. Wardale Salary and expenses £ 320.42

 ERNLLCA Annual subscription £ 537.07

 Zurich Annual insurance £ 851.39

 SLCC Annual subscription half £ 51.50

 Yorkshire Water Allotment supply £ 18.49

 Wickseys Sfield Sign £ 66.13

 SFMC Goalposts £ 822.00

 SFMC Hedgecutting £ 420.00

 SFMC Fire extinguisher inspection £ 224.44

 Cllr Peirson Photocopying newsletter £ 62.40

05/15/18 Signatories to the Parish Council Account.

 New signatories were needed, as two of the current signatories had left.

 **Resolved** – Cllr Slingsby would continue with Cllrs Baker and Peirson.

 Clerk to get the relevant forms signed.

Cllr Dickenson left the meeting at 8.40

05/15/19 Correspondence received

 Electoral Register Update

 ERNLLCA New Councillor Training – Cllr Stanley expressed an interest in attending.

 **Resolved** – to fill in form and return to the Clerk.

05/15/20 Parish Council Committees

 **Planning**

 Proposal to erect one wind turbine on land at Woodhouse Farm, Old Road, Leconfield from development company – no comments.

**Neighbourhood Watch**

Cllr Peirson updated the meeting about the response to the presentation at the APM. There had been some offers to deliver leaflets, but he is trying to get more interest.

**Resolved** – to allow Cllr Peirson to copy more leaflets for distribution.

05/15/21 Sportsfield Management Committee

 The April meeting had taken place and they had discussed the development plan, health and safety and the financial policy.

 They are awaiting the grant application results for the toilet refurbishment.

 The meeting ended at 8.55pm.