

**P R E S E N T**

Parish Councillors: J Wilson (in the Chair), P Arandle, A Baker, R Howe, S Peirson, J Powell, E Sutcliffe and P Wardale

Clerk to the Council: L Spruce-Wan

Also in Attendance: East Riding of Yorkshire Councillor Stewart and 4 members of the public

03/23/144 **APOLOGIES**

Apologies for absence were received from Cllr Dickinson.

03/23/145 **DECLARATION OF INTERESTS**

RESOLVED: a) that Cllr Baker declared an interest in the Tennis Club;  
b) that Cllrs Peirson and Wardale declared an interest in the Allotments.

03/23/146 **MINUTES**

RESOLVED: that the minutes of the meeting held on 14 February 2023 be confirmed and signed by the Chair.

03/23/147 **MATTERS ARISING NOT COVERED ON THE AGENDA**

a) Minute 12/22/107

The Clerk advised that an email had been received from East Riding of Yorkshire Council (ERYC) regarding the Joint Local Access Forum. She explained that the Definitive Map Team had advised that consultation documents had been drafted to overcome some of the hurdles with the footpath from Canada Drive to the Hudson Way and has hoped that it would be circulated next month.

She continued that maintenance of the TROD between Cherry Burton and Etton had been reported to the Highways Department for an engineer to attend.

With regards to the proposed footpath between Cherry Burton and Bishop Burton they advised that they did not hold any information and had requested further details.

b) Minute 2/23/137

Cllr Sutcliffe confirmed he had spoken to a local farmer and a space had been identified and noted that the next step would be to visit the building.

RESOLVED: that the Clerk provide further details to ERYC regarding the proposed footpath between Cherry Burton and Bishop Burton.

03/23/148 **EAST RIDING OF YORKSHIRE COUNCIL MATTERS**

a) Ward Councillor Update

ERY Cllr Stewart advised Cllrs of the upcoming Parish and Ward elections. She introduced Jeremy Wilcock who was standing for election. Mr Wilcock addressed the Parish Council and introduced himself.

ERY Cllr Stewart left the meeting.

b) Community Payback

The Clerk advised that applications for Community Payback had reopened for Parish Councils. Councillors requested that an application be made for the new pond fence to be painted but noted that the fence had be painted as soon as possible.

c) Community Emergency Plan

The Clerk advised that ERYC had contacted to advise that our Community Emergency Plan was due to be updated this year. It was agreed that the Plan would be reviewed at the meeting in June 2023.

d) Parish Council Elections

The Clerk confirmed the procedure for the Parish Council Elections and the deadline for nomination forms.

e) Town and Parish Council Communication Survey

Councillors had received the Town and Parish Council Charter, following a discussion it was agreed that the Charter be approved and adopted.

f) Village Taskforce Walkabout

The Clerk advised that the Village Taskforce Walkabout had been scheduled for Wednesday, 17<sup>th</sup> May 2023. It was noted that a pre-walk would help identify any issues to be raised.

RESOLVED: a) that the Clerk make an application to Community Payback for the pond fence to be painted;  
b) that the Community Emergency Plan be an agenda item for June 2023;  
c) that the Town and Parish Council Charter be approved and adopted.

03/23/149 **CORRESPONDENCE RECEIVED**

a) Power for People

An email from had been circulated from a lobby group 'Power for People'. It was explained that they campaigned for more community-led renewable energy schemes. Cllr Howe confirmed that he had agreed to attend a meeting with a representative on 24<sup>th</sup> March 2023.

b) Trees and Congestion

The Clerk advised that Mrs Webb had contacted again regarding the trees at the rear of her property and the parking at the front of her property. Councillors discussed the

advice previously given and agreed that these issues could be raised during the Village Taskforce Walkabout.

- RESOLVED: a) that the above correspondence be received;  
b) that the issues regarding the trees and parking be raised during the Village Taskforce Walkabout.

03/23/150 **ANNUAL PARISH MEETING**

Councillors discussed the Annual Parish Meeting and it was agreed that it would be scheduled for Tuesday, 11<sup>th</sup> April 2023 at 7.30pm at the Village Hall.

03/23/151 **BUS SHELTER**

The condition of the bus shelter was raised as a concern. It was agreed to contact Highways Department at ERYC to arrange some maintenance.

RESOLVED: that the Clerk contact Highways Department to request maintenance.

03/23/152 **FINANCE**

Accounts for payment

The following payments were agreed:

L Spruce-Wan	Salary & Expenses February	£	610.25
C Exelby	Pavilion Cleaning February	£	35.98
Cllr Baker	Sparrow Nest boxes	£	32.00
Drewery Electrical Ltd	Light Installation	£	126.00
ERYC	Play Park Lease Adjustment	£	21.76
HSBC	Bank charges	£	14.00
E-On	Pond Supply	£	121.97
British Gas	Pond Supply	£	22.63

03/23/153 **VILLAGE INFRASTRUCTURE**

a) Planning

- i. 22/04077/PLF Erection of single-story extension 123 The Meadows - Decision

The decision to grant planning permission had been circulated to all Councillors.

- ii. 22/00072/REFUSE Land North West of Hagnaby House - Appeal

The request had been circulated to all Councillors. No comments were made.

- iii. 23/00659/PLF Grange Farm – erection of extension

The request had been circulated to all Councillors. No comments were made.

- iv. 23/00517/TCA Removal of conifer tree 14A Highgate

The request had been circulated to all Councillors. No comments were made.

b) Sportsfield

Cllr Baker has supplied Councillors with a proposal for a smart access lighting system and commented it was to be installed as the same time as the tennis court lights works. The initial cost of £2,500.00 was to be split equally with the Tennis Club and

the yearly maintenance charge of £600.00 would also be reimbursed by the Tennis Club. Councillors agreed to approve the proposal.

c) Allotments

The Clerk advised that an allotment holder had completed the application for the erection of a polycarbonate greenhouse. It was agreed that the application be approved.

d) Play Park

Cllr Peirson confirmed that he had still not received the quotations for the repair to the existing play park equipment. He advised that he would continue to obtain further quotes.

Cllr Baker informed Councillors that the works had begun on the new play park equipment and commented that it was necessary to decide where the picnic table base would be sited. It was agreed that it would be placed in the corner near the existing equipment, on the side closest to the road.

e) Dog Walking Field

Mr Russell, the owner of the Dog Walking Field, addressed the meeting to discuss the current and any future use of the field and the surrounding area which he owned.

- RESOLVED:
- a) that planning application 22/04077/PLF Erection of single-story extension 123 The Meadows - Decision be received;
  - b) that planning application 22/00072/REFUSE Land North West of Hagnaby House - Appeal be received;
  - c) that planning application 23/00659/PLF Grange Farm – erection of extension be received;
  - d) that planning application 23/00517/TCA Removal of conifer tree 14A Highgate be received;
  - e) that the smart access lighting system be approved;
  - f) that the application for a polycarbonate greenhouse be approved;
  - g) that Cllr Peirson continue to obtain a quotation for the play equipment repair.

03/23/154 **COMMUNITY ISSUES**

a) Flooding

The Clerk confirmed there had still been no response from Yorkshire Water and a response would be chased.

b) Pond Matters

The Clerk reported that she had received further information regarding the procedure to be followed should any overgrowth need to be removed.

- RESOLVED: that the Clerk chase Yorkshire Water for a response to the flooding issues previously raised.

03/23/155 **PARISH COUNCIL DOCUMENT REVIEW**

Health and Safety Policy and Accident Report Form

A new Health and Safety Policy had been circulated to all Councillors. The contents were discussed and the impact of the policy on the Sportsfield Management Committee was highlighted. It was agreed to adopt the new Health and Safety Policy and review the impact for the Sportsfield Management Committee at the Annual Meeting of the Parish Council.

RESOLVED: a) that the Health and Safety Policy be approved;  
b) that the Accident Report Form be approved.

03/23/156 **COUNCILLOR TRAINING AND DEVELOPMENT**

The Chair informed Councillors of the training opportunities available.

03/23/157 **PERSONNEL**

The Clerk left the meeting.

Councillors discussed the responsibilities of the Parish Council as an employer of two members of staff in regard to those employees' pension entitlement. Councillors considered the benefits to employees of being offered access to a pension scheme.

The benefits and costs of seeking to join the Local Government Pension Scheme (LGPS) through ERYC were considered, as were the benefits and risks of electing to pay an 'individual employer rate'.

Councillors considered the following risks of electing to offer employees access to a pension scheme:

- i. The Parish Council must seek approval from ERYC Director of Finance to become a member of the ERYC LGPS;
- ii. Should CBPC resolve to join the LGPS this decision is essentially irrevocable with a commensurate annual cost to the Council budget and precept;
- iii. The 'employer contribution rate' cost was not included in the 2023/24 budget.

RESOLVED a) that Cherry Burton Parish Council employees be offered the opportunity to join the ERYC LGPS subject to approval of ERYC's Director of Finance;  
b) that the Chair write to the employees to inform them of the decision and invite them to join the LGPS.

The Clerk returned to the meeting.

03/23/158 **NEXT MEETING**

RESOLVED: that the next meeting be held on Tuesday, 11<sup>th</sup> April 2023, 6.45 pm at the Village Hall.

There being no further business, the meeting closed at 9.30 pm.

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Chair's Signature – 11 April 2023