

Section 3 – External auditor certificate and opinion 2012/13

Certificate

We certify that we have completed the audit of the annual return for the year ended 31 March 2013 of

CHERRY BURTON PARISH COUNCIL

Respective responsibilities of the council and the auditor

The council is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The council prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2013; and
- confirms and provides assurance on those matters that are important to our audit responsibilities.

Our responsibility is to conduct an audit in accordance with guidance issued by the Audit Commission and, on the basis of our review of the annual return and supporting information, to report whether any matters that come to our attention give cause for concern that relevant legislation and regulatory requirements have not been met.

External auditor report

On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the council:

The completed Annual Return and all relevant supporting information were not submitted for audit by the date requested.

The Annual Return was not accurately completed before submission for audit:

- Section 1, Box 8: the boxes for both 2011/12 and 2012/13 have been completed with a nil value. The correct figures are £15,932 and £15,965 respectively, to agree to the bank reconciliation.

Any amendments made in Section 1 of the Annual Return must be initialled and dated by the RFO and Chairman.

External auditor signature

PKF Littlejohn LLP

External auditor name

PKF Littlejohn LLP

Date

22/9/2013

Note: The auditor signing this page has been appointed by the Audit Commission and is reporting to you that they have carried out and completed all the work that is required of them by law. For further information please refer to the Audit Commission's publication entitled *Statement of Responsibilities of Auditors and of Audited Small Bodies*.